

**Village of Hamilton
Municipal Utilities Commission
4:30pm
Regular Meeting of January 3, 2012**

APPROVED MINUTES

PRESENT: President John Basher; Commissioners: Larry Baker, Bob Holcomb, and Rob Gustafson; Village Administrator Sean Graham; Treasurer Mary Ann Henderson; Trustee Russ Lura; WWTP Supervisor Dave Jordan.

PUBLIC: Jim Overst and Adam Cummings from MRB Group

President Basher called meeting to order at 4:30p.m.

APPROVAL OF AGENDA: A **motion** was made by Commissioner Baker to approve the agenda as presented. The **motion** was seconded by Commissioner Holcomb and carried.

APPROVAL OF MINUTES: Regular Meeting of December 6, 2011

A **motion** was made by Commissioner Holcomb to approve the December 6, 2011, minutes as presented. The **motion** was seconded by Commissioner Gustafson and carried.

PERSONNEL: No report.

ELECTRIC

New Business

Line Foreman's Report: The ION make ready work is now complete.

Delinquent Accounts: There are no concerns at this time.

Treasurer Shared Services with Town of Hamilton: President Basher stated that if this is brought before the Commission, he is not in favor of it.

Cost of Service Study/Rate Case: Administrator Graham distributed proposals from Frank Radigan and Bollam, Sheedy, & Torani's Will Reynolds. The cost of service study cannot work simultaneously with the rate case. A minor rate increase is suggested. The Commission will review both proposals and will meet on January 10, 2012, at 4:30pm, at the Village Office, to make their decision.

Express Pay Presentation: Treasurer Henderson reported, the representative she spoke to stated he already gave a presentation to former Clerk/Treasurer Winn and would rather do another presentation online. Treasurer Henderson will be looking for other vendors.

Bank Property for sale: Administrator Graham spoke with bank manager Janet Briggs. The property is currently not for sale, but the bank would be willing to talk with the Mayor and the Trustees.

NERC Audit: Administrator Graham stated once a decision is made with respects to the rate case, helping us get ready for the upcoming audit should be discussed with them as well.

Old Business

Natural Gas Agreement/SEQR: Administrator Graham distributed a draft of the local law for the Commission to review. A **motion** was made by Commissioner Holcomb recommending the BOT to move forward with bringing Natural Gas to the Village. The **motion** was seconded by Trustee Lura and carried.

IT Agreement: An audit will be performed on January 12, 2012, by the Garam Group.

Solar Panels: Bill Barry, from the IEEP, has stated that NYSERDA is not interested at this time and the Power Authority has suspended their solar power funding. Mr. Barry will still look for funding.

Per Diem Meal Allowance: The Commission is waiting to hear back from Bart King on the wording that will be used.

Personal Days: This issue has been tabled until the next round of negotiations.

WATER

New Business

There was a water leak at the Huntington Gym parking lot, and there was a 6" main sheer, on December 26, 2011.

DEC New Water Regulations: There is a change to the requirements for withdrawing water from the aquifer. Administrator Graham will report back to the Commission once he hears back from the DEC.

Old Business

AT & T Request: On the Commissions recommendation, the changes were forwarded th Kevin Brocks for him to finalize and send to AT & T.

New Well DWSRF: Administrator Graham reported we were denied any funding, we have only 50 points. Schumaker Engineering will investigate.

SEWER

New Business

Blue Heron Request: Administrator Graham reported he has not heard back from Blue Heron after they were informed that their request had been sent to our attorney.

Old Business

MRB Draft Report/Chesapeake Bay Limits: Adam and Jim from MRB Group gave a short overview on their engineering report that is geared for a draft permit that the Village received for the Chesapeake Bay Initiative. Year 2017 is the date for the interim limits from the EPA. Year 2025 is set for the final upgrades from the EPA. DEC will impose their limits in 2016. The

Commission reviewed a time line provided by MRB. Copper and Zinc limits are still up in the air. Chlorine is separate from the Chesapeake Bay, but is a permit change. According to the time line we have three months to meet the interim chlorine limits of .06. We are already below these limits now. Administrator Graham stated that in the future we may want to consider ultra violet light. For the final TRC engineering report deadline, the permit would like the engineering report to evaluate an option to get a final TRC limit to .02ml per liter, which ultra violet light could guarantee. The estimated cost of the TRC is approximately \$400,000-\$500,000.00. For the nutrient removal of phosphorus and nitrogen, the DEC have said an engineering report is needed to find out what minor capital upgrade to meet an interim limit of 12 for Nitrogen and 2 for Phosphorous, without a major capital upgrade. The estimated cost of the meeting the final limits with minor and major capital upgrades is approximately \$8.3 million. **Pilot Program:** Dave Jordan and Adam Cummings are satisfied with the performance of the equipment to date.

FINANCIAL STATEMENTS: Treasurer Henderson distributed the financials to the Commissioners. Electric Fund net profit is \$183,361, Water Fund net profit is \$31,228.00, and Sewer Fund net profit is \$31,423.00.

CLAIMS: Commissioner Gustafson reviewed claims and made a **motion** to pay them. The **motion** was seconded by Commissioner Holcomb and carried.

The next meeting will be February 7, 2012 at 4:30pm, at the Village Office.

ADJOURNMENT: There being no further business to come before the Commission, Commissioner Holcomb made a **motion** to adjourn. The **motion** was seconded by Commissioner Gustafson and carried. The meeting was adjourned at 6:14pm.

Submitted by,
Kim Taranto